



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

24 June 2021

OFFICE MEMORANDUM
OM No. 052, s. 2021

EXTENDED SUBMISSION OF THE FINAL LIST OF TEAM COMPOSITION, ADJUSTED ACTION PLAN, AND MINUTES OF QMS TEAM MEETING

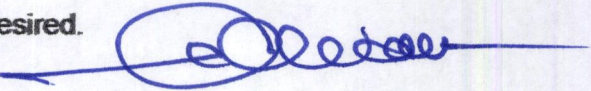
To: OIC-Assistant Schools Division Superintendents
Division Chiefs
Section/Unit/Office Heads
QMS Team Leaders
QMR, DQMR, and QMS Secretariat
All Others Concerned

This Office announces the QMS documents that the QMS Teams have already submitted and were duly approved by the Top Management during the QMS Meeting on June 14, 2021:

1. QMR, DQMR, QMS Secretariat – Final List of Team Composition, Adjusted Action Plan, Minutes of QMS Team Meeting
2. Training and Advocacy Team (TAT) – Final List of Team Composition, Adjusted Action Plan, Minutes of QMS Team Meeting
3. Internal Quality Audit Team (IQAT) – Final List of Team Composition, Adjusted Action Plan

QMS Teams who have not submitted yet the **Final List of Team Composition, Adjusted Action Plan, and Minutes of QMS Team Meeting** are hereby requested to submit them to the **QMS Secretariat** through EPS-II Michelle Duma on or before **July 2, 2021**.



Immediate dissemination of this Memorandum is desired.


ELIAS A. ALICAYA JR., EdD
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

qms-qmr/fam/06/24/2021
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By:	Rommel
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